



**Board of Trustees Meeting**

Tuesday, March 25<sup>th</sup>, 2008  
Port of Los Angeles High School  
7:30 – 9:00 AM

**MINUTES**

**Trustees Present:** *Victoria Carrolle, Joe Viola, Joe Awad, Lanny Nelms, Camilla Townsend, John Ek, Elsa Madrid, Sandy Bradley, Elise Swanson, Nick Tonsich*

**Trustees Absent:** *Esther Ek, Joe Gatlin*

**CLOSED SESSION**

**The Closed Session was opened at 7:35 AM by *President Townsend*.**

- |     |                                     |            |
|-----|-------------------------------------|------------|
| I.  | Reorganization of School Governance | PASSED 9-0 |
| II. | Salary Matrix                       | PASSED 9-0 |

Closed session adjourned by President Camilla Townsend at 7:40 AM.

**PUBLIC SESSION**

**Trustees Present:** *Victoria Carrolle, Joe Viola, Joe Awad, Lanny Nelms, Camilla Townsend, John Ek, Elsa Madrid, Sandy Bradley, Elise Swanson, Nick Tonsich*

**Trustees Absent:** *Esther Ek, Joe Gatlin*

**Staff Present:** *James Cross, Erin Loveridge*

**Staff Absent:** *Jerry Aspland, Marie Collins, Linda Grimes*

- I. The Public session was called to order at 7:45 AM by Camilla Townsend.

- |     |                              |             |
|-----|------------------------------|-------------|
| II. | Approval of Consent Calendar | ACTION ITEM |
|     | a. March 25, 2008 Agenda     |             |
|     | b. March 12, 2008 Minutes    |             |

Awad motions to accept the agenda and minutes and Viola seconds. PASSED 9-0

- |      |                           |                         |
|------|---------------------------|-------------------------|
| III. | President's Report        | <i>Camilla Townsend</i> |
|      | a. Board member additions | ACTION ITEM             |
|      | 1. Sandy Bradley          |                         |
|      | 2. Stacy Jones            |                         |
|      | 3. Tim McOsker            |                         |



Swanson motions to accept the board member additions and Carrolle seconds. PASSED 9-0.

b. Board member resignations

1. Paul Escala

Nelms motions to accept board member resignations and Awad seconds. PASSED 9-0.

c. Magic show: Board commitments

- Cross says Magic Show is May 2<sup>nd</sup> at 8 PM, 90 min show with no intermissions. VIP dinner will precede the show for 180 people, \$150 per person. Transportation to and from the theater, dessert reception at fINDings art center.
- Townsend asks every board member to buy one ticket to the VIP dinner

IV. Financial Report

ACTION ITEM

*Victoria Carrolle*

a. January report

- Carrolle passes out reports and general ledger showing checks issued in January
- School is operated by state funds for the minimum day to day operations, especially if we reach our enrollment figures/goals
- Townsend says ADA payments are always after the fact. After a couple years of start up, there are many initial set up fees. We have a longer school day, pay our teachers more money, but we need to raise about \$400,000 a year to help us do the extra things

Ek motions to accept the financial report and Tonsich seconds.

PASSED 9-0.

V. Facilities Report

*Joe Awad*

a. Review of plans for second floor with financial implications

- Discusses existing two classrooms on second floor, proposing to develop only half of second floor with seven additional classrooms. 11,000 square feet and \$1.1 million to develop second floor.
- Nelms asks how long construction will take, Cross says about five months. Cross says classrooms should be clustered based on fire regulations and construction can move outward upstairs in the future. Businesses offices will remain downstairs. Ek says Building and Safety must get back to POLAHS with approved upstairs plans. Cross hopes Port will be cooperative and go ahead without building and safety approval. Designer/builder Atelier will not exceed \$1.25 million. Polahs currently owes Atelier \$70,000.
- Nelms would like to know where the \$1.25 million comes from. Cross says he has been talking to various bankers. Because Cross had to move forward, California Charter Schools Association provides money for bridge loans and money for construction funds. POLAHS is submitting an application to CCSA for a loan. Loans from banks for schools are difficult because school finances are difficult and banks are insecure about money coming from the state. Cross says Atelier Construction Company allows us to pay on a longer pay schedule. Tonsich has asked to show the upstairs plans to his friends because they might be able to



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construct upstairs cheaper than Atelier. Awad says architect will sub the specialty work anyways, so Atelier may accept bids from anyone and accept the lowest bids. Tonsich says if the board feels another construction company may do a better or cheaper job than we should go with them.

- Townsend asks if board would we be willing to delegate this decision to the facilities committee. Cross says Tonsich, Awad and Cross can meet privately outside the board meetings. Joe Viola would like the three men to work it out, Elsa Madrid agrees. John Ek would also like facilities committee to figure out the construction company and bids etc. Lanny Nelms, Victoria Carrolle, Sandy Bradley and Nick Tonsich would like the committee to discuss. Townsend says facilities committee will meet. There will be no vote.

VI. Revision to By Laws ACTION ITEM *Sandy Bradley*

- Cross says name is changed to Board of Trustees rather than Directors, some language about LAUSD has changed, way people serve has changed. Member is appointed for one year but can serve without a time limit. Being able to remove someone without cause has been changed to someone must be removed with cause. Attendance is an issue.

- Desire to have executive committee make decisions when quorums are not complete, however because covered by the Brown Act committee could not be created. All board must participate in discussions and public should be able to attend and participate and comment on discussions. Phone meetings: Brown Act is concerned about board and public hearing the meetings, so phone meetings are not yet adopted.

Tonsich Motions to accept revised By Laws and Ek seconds. PASSED 9-0.

- Questions from Ek: Can executive committee meet and make recommendations to the full board. Cross says yes, they can meet and bring concise thought to the board. Ek wants officers to make up executive committee of board as long as majority of officers are present.

First motion is withdrawn by Tonsich

Ammended motioned by Ek and Tonsich seconds. PASSED 9-0.

VII. No Public Comment

VIII. Adjournment of Public Session ACTION ITEM

Ek motions to adjourn public session and Nelms seconds. PASSED 9-0.

The meeting adjourned at 8:55 AM.

**NEXT MEETING: May 14, 2008**